



Sarah Welch, *Coordinator of Communications & Public Relations*
Email: welch@kosd.org

Highlights from the Keystone Oaks Board of School Directors Meeting

Meeting Information: Business/Legislative Meeting, Tuesday, June 16, 2020. The meeting was held in person and via Zoom, with Raeann Lindsey participating remotely.

BUSINESS/LEGISLATIVE MEETING

PUBLIC COMMENT

Dr. Stropkaj summarized the public comments that had been sent to him via e-mail by residents of the community.

BOARD PRESIDENT'S REPORT

The Board approved the Special Voting Meeting/Work Session Minutes of May 12, 2020 and the Business/Legislative Minutes of May 19, 2020. The Meeting Minutes [will be posted on the district's website](#).

The Board authorized the Superintendent to hire the necessary staff for the start of the 2020/2021 school year subject to retroactive approval by the Board.

The Board approved the Furlough Agreement with Employee #4723 effective June 30, 2020.

The Board accepted Dr. Stropkaj's offer to not take a salary increase for the 2020/2021 school year.

The Board approved [Memorandums of Understanding](#) with the following employees:

- Members of the Keystone Oaks Act 93 Employee Compensation Plan
- Sarah Welch, Coordinator of Communications & Public Relations
- Carol Persin, Technology Integration Specialist

The Board approved the addition of the position of Director of Buildings, Grounds & Transportation as part of the ACT 93 Compensation Plan.

The Board approve Suzanne Lochie as Pandemic Coordinator and the following individuals as members of the core pandemic team: Mrs. Welch – Coordinator of Communications and Public Relations, Mr. Lloyd – Director of Food Service, and Mr. Lyon – Director of Buildings, Grounds, and Transportation.

SUPERINTENDENT'S REPORT

The Board approved Joseph Kubiak as Director of Finance and Human Resources effective July 1, 2020.

The Board approved Michael Linnert as High School Principal effective July 1, 2020.

The Board approved the employment of Lois Murphy, Business Office Accountant, effective July 1, 2020.

The Board approved the following employee contracts, which are [available on the District's website](#). All of these employees have agreed to salary freezes for the 2020-2021 school year.

- Confidential Employee Compensation Plan
- Justin Talbert, Systems Administrator
- Jack Priore, Custodial Supervisor
- Jesse Jeznis, First Shift Supervisor
- Michael Hurley, Second Shift Supervisor

In compliance with each of the Administrative Teams' Act 93 or individual contracts, the Board approved the following compensations for the 2020/2021 school year effective July 1, 2020:

<u>Name</u>	<u>Position</u>	<u>2020/2021 Salary</u>
Kevin Lloyd	Director of Food Service	\$74,171.70
John Lyon	Director of Buildings, Grounds & Transportation	\$105,992.55
Beth Ann Padden	School Security Guard	\$37,683.58
Aaron Smith	Director of Technology	\$97,183.80
Sarah Welch	Coordinator of Communications & Public Relations	\$75,138.00

In compliance with each of the following Custodial Supervisors individual contracts, the Board approved the following compensations for the 2020/2021 school year effective July 1, 2020:

<u>Name</u>	<u>Position</u>	<u>2020/2021 Salary</u>
Michael Hurley	Second Shift Supervisor	\$45,258.00
Jesse Jeznis	First Shift Supervisor	\$49,496.00
John Priore	Custodial Supervisor	\$39,039.00

In compliance with each of the following individual contracts, the Board approved the following compensations for the 2020/2021 school year effective July 1, 2020:

<u>Name</u>	<u>Position</u>	<u>2020/2021 Salary</u>
William Black	Computer Support Specialist I	\$36,575.00
Anna Benvenuti	Technology Integration Specialist	\$46,589.24
Rebecca Kaminsky	PIMS Coordinator/ Child Accounting Clerk (maximum of 1200 hours)	\$45.50/per hour
Carol Persin	Technology Integration Specialist	\$47,988.00
Justin Talbert	Systems Administrator	\$64,967.00

In compliance with the Confidential Employee Compensation Plan, the Board approved the following compensations for the 2020/2021 school year effective July 1, 2020:

<u>Name</u>	<u>Position</u>	<u>2020/2021 Salary</u>
Maureen Myers	Confidential Administrative Assistant	\$50,572.00
Karen Wong Confidential	Administrative Assistant	\$46,620.00

The Board approved the 2020/2021 Codes of Conduct for the Elementary Schools, Middle School, and High School. The Codes of Conduct will be posted on the District website, under each school's website.

The Board approved the first reading of the following policies:

- Policy 105: Curriculum
- Policy 127: Assessment System
- Policy 137: Home Education
- Policy 137.1: Extracurricular Participation by Home Education Students
- Policy 139: Charter Schools

The policies are available in the [agenda for the Business/Legislative Meeting](#).

EDUCATION REPORT

The Board approved the following text book for the 2020-2021 school year:

Environmental Science, AP
Bedford, Freeman, and Worth
\$3,877.28 (includes 6 year online subscription) (22 copies @ \$176.24 each)

The Board approve the District's Flexible Instructional Days Application to the Pennsylvania Department of Education for the 2019/2020, 2020/2021 and 2021/2022 school years.

COMMUNICATION REPORT

The Board approved the agreement between MarketVolt LLC and the Keystone Oaks School District at a cost not to exceed \$660.00 for the 2020/2021 school year.

PUPIL PERSONNEL REPORT

The Board approved the following agreements:

- Between St. Anthony Post-Secondary Program and the Keystone Oaks School District from August 24, 2020 through June 25, 2021 at a cost not to exceed \$18,000.00.
- Between The Day School at the Children's Institute and the Keystone Oaks School District from June 17, 2020 until Tuesday, July 14, 2020 at a cost not to exceed \$4,000.00.

- Educational Services Contract and Agreement between ACLD 2020 Summer Learning Program and the Keystone Oaks School District from June 16, 2020 until July 3, 2020 at a cost not to exceed \$2,000.00.

PERSONNEL REPORT

The Board approved the following items related to personnel:

- The resignation of John Bruner, School Police Officer
- The employment of:
 - Megan Disher, Speech Therapist
 - Allyson Reckless, Middle School Music Teacher
 - Matthew Rickert, High School Life Skills Teacher
- The employment of Melissa Benincasa as a Mental Health Therapist
- Items related to stipends, Mentor Teachers, Teaching Load Compensation, and Extended School Year Staff

FINANCE REPORT

The Board approved the 2020-2021 Final General Fund Budget, with estimated expenditures of \$43,180,309. Revenues are estimated at \$42,350,577 while maintaining the current tax rate of 19.499 mills.

The Board approved the annual membership in the Pennsylvania School Boards Association for the 2020/2021 school year.

The Board voted to approve the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of May 31, 2020 (Check No. 62040-62247)	\$820,580.91
B. Food Service Fund as of May 31, 2020 (Check No. 9242-9254)	\$22,062.14
C. Athletics as of May 31, 2020 (Check No. 3209-3210)	\$3,200.00
D. Capital Reserve as of May 31, 2020 (Check No. 1644)	\$4,423.50
TOTAL	\$850,266.55

The Board approved a number of items related to investments, banking, and insurance policies.

The Board approved the Current Act 511 Taxes including local service tax (\$5.00/per working individual); earned income tax (0.5%); and real estate transfer tax (0.5%) for the 2020/2021 school year.

CAFETERIA REPORT

The Board approved the following price increase for the 2020/2021 school year for breakfast and lunch:

	<u>Increase</u>	<u>2020/2021 Cost</u>
Elementary Breakfast	\$0.10	\$1.45
Elementary Lunch	\$0.10	\$2.55
Secondary Breakfast	\$0.10	\$1.55

Secondary Lunch

\$0.10

\$2.65

The Board approved the Contract to Purchase Meals from Schools between the Keystone Oaks School District and the Allegheny Intermediate Unit Head Start Program located in Dormont Elementary School, for the 2020/2021 school year.